

Risk Assessment Template

Sexualised Behaviour Management of Risk

Site name and ID No	East Adelaide School OSHC Inc			
Title, description and location of activity	Supervision of children ranging from grades R-7 during outdoor unstructured play and independent toilet access in an OSHC setting. Locations include internal toilets and external yard areas, including nature play zones			
Risk Assessment done by:	Name	Position	Date of Assessment	Review Due (3 years)
	Lauren Maio	Director	22/07/2026	22/07/2027

Hazard identification (What is the issue of concern?)	Risk Controls (What are you doing to eliminate or reduce the risk?)	Risk (With all controls in place)
Children engaging in concerning sexualised behaviour in toilet areas (e.g. following others into cubicles, inappropriate touching, exposure)	No more than two children allowed to toilets unsupervised at one time Educators positioned within sight of toilet entry Regular 10-minute bathroom checks during transitions Staff trained in protective interrupting and responding to disclosure Explicit teaching of hazard to ensure appropriate behaviours Behaviour Support Plans in place for children with known concerning behaviours	Medium
Peer-to-peer harmful sexualised behaviour in yard blind spots (e.g. behind nature play mounds or trees)	Yard mapped and zoned weekly to ensure coverage of known blind spots Staff assigned to high-risk zones during all outdoor play Use of two-way radios for instant communication Physical prompts to ensure boundaries are adhered to	Medium
Inadequate educator awareness or response to child-to-child risk indicators	Mandatory ESB-approved child protection training for all staff Incident debriefs and team review after disclosures or concerning behaviours Regular professional learning sessions on child sexual development and safe practices Clear induction for relief staff on toilet protocols and supervision expectations Guidelines for walkie-talkie usage Establish clear reporting channels for concerns about student interactions. Encourage open communication among staff to share observations and concerns. Schedule regular staff meetings to discuss and review playground supervision and student behaviour. Use consistent supervision practices and ensure all playground areas are adequately covered. Promote a positive school culture where students feel safe to report concerns.	Low
Unmonitored transitions between spaces (e.g. moving from indoor to outdoor,	Staff positioned at transition zones Use of transition head counts Clear visual lines between zones	Low



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Inappropriate play or roleplay games (e.g. “playing families,” “doctors and nurses,” cubbies or kissing games)	Educators trained to identify and redirect inappropriate play Debriefs and re-teaching of safe play rules Observational documentation and parent communication if needed	Low



Risk management – What you need to do!

Step 1: Have a look at [WHS safety management](#) intranet and see if there are any activity hazards that are not already covered.

Step 2: Identify controls for your remaining hazards. Use the hierarchy of control chart to help select controls that provide the highest level of protection to employees.



Step 3: Assess the level of risk for the remaining hazards with all controls in place.

WHS Risk Assessment Matrix		Consequences				
		First aid. Personal support or counselling.	Medical or dental treatment.	Hospital emergency department (Out-patient)	Admitted to Hospital (In-patient)	Death, permanent disabling injury
Likelihood	Certain: to occur at some stage	Medium	High	High	Extreme	Extreme
	Likely: to occur	Low	High	High	Extreme	Extreme
	Possible: could reasonably occur	Low	Medium	Medium	High	Extreme
	Unlikely: to occur	Low	Low	Medium	High	Extreme
	Rare: not expected to occur	Low	Low	Medium	Medium	High

Step 4: Check the assessed risk level and undertake the associated action.

Extreme	Do not undertake the activity - Contact the Work Health and Safety team on Education.WHS@sa.gov.au or on 8226 1440 for guidance on risk reduction - Consult with workgroup Health and Safety Representative where available
High	Reduce the risk as far as reasonably practicable - Escalate to site leader and/or local safety/ management committee for review - Consult with workgroup Health and Safety Representative and affected parties - Review department WHS safety management intranet for control requirements
Medium	Activity may be undertaken - Consider ways to further reduce the risk and review the department WHS safety management intranet - Consult with workgroup Health and Safety Representative or affected parties
Low	Activity may be undertaken safely Monitor the activity and controls to ensure the risk remains low

