

Volunteer Role Description

Classroom Support



EAST ADELAIDE
SCHOOL

Key skill

- enjoy helping students
- like assisting teachers.

Aims of the role

To make sure:

- students feel like they receive enough help and attention
- the teacher feels supported.

Main duties

- assist the teacher
- make arts and crafts supplies, for example cut-outs or stencils, etc
- help children with drawing, reading, maths, etc
- tidy the classroom
- assist in settling young students
- help students get organised with assignments
- photocopying
- hand out supplies
- put up displays
- assist the teacher with lesson preparation and delivery.

Supervision and safety

You need to:

- always have a staff person present
- make sure everyone is safe.

What we expect from you

- uphold our school values of Respect, Responsibility, Relationships and resilience
- treat everyone fairly and with respect
- show enthusiasm and enjoyment – have fun
- be reliable
- ask the teacher if you're not sure about anything.

Reporting

Volunteer reports to: Relevant Classroom Teacher.

Review: 2027

