



EAST ADELAIDE
SCHOOL

Bring Your Own Device (BYOD) Years 4-6 Agreement 2024

Our school has implemented a BYOD approach to support learning in these rapidly technologically advancing times, Years 4 to 6. The devices are used for learning, particularly in the use of Microsoft 365 suite of programs, research, online collaboration and communication. We work in partnership with parents to teach learners to become responsible digital citizens.

The Department for Education supplies a Microsoft 365 licence for all Education Department school users. Parents are not required to purchase a licence for their child's device.

Teachers will discuss this agreement in detail with students in the classroom, however it is expected that parents will also discuss it with their child to ensure full understanding of the agreement.

Accordingly, please read the BYOD Agreement between teachers, parents and students at East Adelaide School, sign below and return to your child's teacher. No learner will be permitted to use their BYOD until the agreement is signed and returned.

Learners participating in the BYOD program also need to adhere to the **EAS ICT Acceptable Use Agreement** (issued each year).

Please read the following statements carefully:

1. Learners take full responsibility for their devices. The school is not responsible for the security of personal technology. Personal devices need to be taken home each day. Parents or Carers are responsible for the insurance of personal devices.
2. BYOD laptops and school laptops/iPads are to be used for educational purposes only. If we find games and social network platforms on any devices used for learning purposes, the student will have their device checked by school personnel. All games, social media platforms etc will be removed from the device. The school will ban the child from use of the device following school Behaviour Education Procedures for consequences. Parents will be informed after our investigation.
3. The only apps that students should be using on devices are:
 - Microsoft 365 Suite
 - Minecraft Education (not Minecraft Java or Bedrock)
4. Learners are to comply with teachers' requests to shut down devices or close the screen. Devices need to be in silent mode and put away when asked by the teacher.
5. Learners are **not permitted** to share or use any personal files, games or content with other students either online or through external storage devices. **Files used at school need to be for educational purposes only.**



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6. Learners are not to create, send or publish unacceptable or unlawful materials, remarks or photographs including offensive, abusive or discriminatory remarks. They are not to threaten, bully or harass another person.
Please be aware that all use of the internet and school networks will be audited and traced to the accounts of specific users and consequences as per above will be adhered to.
7. Learners are not permitted to transmit or post photographic images/videos or audio of any person at school on public and/or social networks.
8. Police intervention will occur if or when the school believes a student has been involved or perpetrated cyber-crime, including the use of child pornography (a cybercrime) or ongoing online bullying.
9. Personal devices **must** be charged prior to bringing them to school and utilise battery power while at school.
10. To ensure appropriate network filters, students will only use the BYOD wireless connection in school and 3G and 4G access will be turned off during school hours.
11. East Adelaide School has the right to collect and examine any device at any time.
12. Learners will not share their personal devices with other students. Only the student who owns the device may use the device.
13. Learners will be responsible for keeping their personal device secure while at school in an appropriate secured area which will be managed by the teacher.
14. Devices are not to be used during recess or lunch periods.

By signing below all parties understand and agree to the terms of the BYOD Agreement. Failure to adhere to the agreement may result in the loss of privilege to use the device and school computer system and/or disciplinary action. The classroom teacher and Principal will determine the consequences and contact parents.

Student's name: _____

Room No: _____

Student's signature: _____

Year Level: _____

Parent/Carer's name: _____

Parent/Carer's signature: _____

Date: _____

Date for Review: 31 July 2025