



**EAST ADELAIDE SCHOOL
ANNUAL GENERAL MEETING
12 FEBRUARY 2019**



**GOVERNING COUNCIL
SUB COMMITTEE REPORTS 2018**

Governing Council Chairperson's Report 2018

As outgoing chair, I am pleased to present the report for the Governing Council for 2018.

I am happy to report that as a whole, the Governing Council worked well together with the school as represented by EAS Leadership with our principal Vicki Stravinski.

The GC has had a visibly positive impact on the ongoing development of the School's learning and environment.

The GC relies upon the sub-committee in forming significant recommendations and I thank the sub-committee members for their hard work.

During 2018 the GC was involved in the development of the new school vision statement to embody the ideals of the EAS community. The vision statement reflects the ideals for the directions and values of our school.

GC approved funding for new interactive screens from the Library Fund which will significantly improve the learning experiences of students. The screens are a visible improvement from the voluntary contribution from EAS families.

The Canteen continued to operate at a profit. Approval was given for an additional part time staff member. Ongoing progress relating to healthy and environmental choices was reported by the Canteen Committee. Staff performance monitoring for canteen staff was raised for discussion with performance management to be undertaken by EAS Leadership as delegated by GC. It is noted that GC is required to ensure that canteen staff contracts and workplace reviews are conducted appropriately, notwithstanding delegation to Leadership in EAS.

The Council reviewed and approved policies by the After School Sports Committee and the OSCH committees. After School Sports reported a successful and engaging year.

The OSCH committee reported continued operation at a profit and successful engagement of a new director as approved by GC.

GC received ongoing reports in relation to OSCH and was satisfied that OSCH was continuing to be managed appropriately and operating in a manner which was beneficial to the school and students alike. It was raised and agreed that any reports which were required to be submitted in relation to any incidents at OSCH should also be forwarded to GC in order to ensure transparency and enable GC consideration of whether any processes or policies need be reviewed relating to the incident- notwithstanding the delegated management undertaken by Vicki Stravinski, for which the GC is very grateful.

The Education committee reported to GC in relation to the homework survey with results to be reviewed and further recommendations to be made to Council accordingly.

Again the P&F worked tirelessly in fundraising and community engagement activities within the school. The Fair Committee successfully ran the school fair in November, raising in excess of \$26,000. Those funds were applied towards the development of the amphitheatre, which was designed with the assistance of the Assets and Landscaping Committee and completed prior to commencement of the school year 2019.

The Assets and Landscaping committee presented a budget and priority schedule for further improvements. Approval was given for the EAS master plan- as prepared by WAX in consultation with the school community- to be updated.

The budget as presented by the Treasurer and Finance Committee for EAS showed that EAS continued to operate in a financially responsible manner, with a viable budget for 2019. The GC approved a raise in school and materials fees by \$5

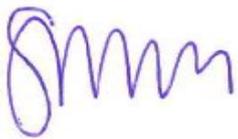
and also \$5 for swimming. Whilst the numbers of students at EAS is reported to grow from junior ages, the numbers in year 7 are reducing. The school reported expenditure of additional funds on teachers for year 7, with straight year 7 classes in 2019. The combined 6/7 classes has been raised over the years as a matter of concern at GC.

The GC discussed the need for community engagement and resolved to provide the school community with more information regarding the work and outcome of meetings of the GC with reports of the GC to be provided once a term in the school newsletter.

The 2018 GC committee had a number of diversely skilled and engaged individuals which allowed it to operate in an efficient and effective manner. Many of the members who have had experience on the committee have now ended their term or resigned to make way for incoming members. Those outgoing members were thanked and acknowledged by the school at the end of last year, and I would like to extend a personal thankyou to the role holders of the GC and all the members of the committee, continuing and outgoing for the hard work you do; and for turning up, asking questions and being involved. The school is as strong as the community.

Thanks also to the teacher representatives and leadership group for your involvement and working together with the CG for the betterment of our school.

Thank you to the EAS community for having me in the role of chair for the past 2 years. I implore you all to continue to be engaged in our school and to ask questions, to revisit how things are done, to continually consider how we can do things better, to seek accountability and to be accountable for the governance of the school.



Sally Pfitzner

Finance Advisory Committee Report 2018

Finance Committee Members:

Tony Butler (Treasurer)
John Paronis

Hugh Bailey
Vonh Ho

Oliver Johnston

School Members:

Vicki Stravinski

Cleo Colangelo

Tracey Merchant

As convener of the Finance Committee, I am pleased to submit the report for 2018.

The Finance Committee benefitted again from the committed members who worked together with the School team to understand and ensure the financial health of our school. Thanks must go to Vicki and her team, who have managed the budget tightly and in a conservative manner, resulting in the School continuing to be in a sustainable financial position.

The overall results of the school have been finalised and will be submitted to the Governing Council for ratification at a meeting later in term 1.

The school finances are audited each year by an independent firm of accountants appointed by DECD. The audit for the 2018 year has not yet been completed and therefore there are no items of any significance to be reported.

The preliminary results for the school, broken down by each of the three areas of activity, are summarised as follows:

School

The school result are below.

Reported (DECD) surplus	\$96,250
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The school had budgeted to make a loss of \$(136,036), therefore the result achieved was actually ahead of where we expected to be, and as such, a positive result.

The result includes "one off" capital type items, such as new drinking fountains, garden fencing, vents in the Dawson building (to reduce pigeons in toilets) and carpet replacement. All of these investments will benefit the future of our school.

The school maintains a healthy amount invested in our SASIF (higher interest earning) account - \$519,168. This money will continue to be used to fund various projects as part of the 2019 budget such as the new amphitheatre.

The EAS building and library funds were \$21,654 and \$5,043 respectively. These balances have been built up over 2018, thanks to donations made by members of the school community. The Governing Council will ensure that these funds are put to use for projects to better our school and its resources.

The asset position of the school itself, as at 31st December 2018, is as follows:

	\$
Cash at Bank and SASIF Investment	546,513
Library Fund	5,043
Building Fund	21,654
Gilberton Swimming Club SASIF	150,153
Inventory (uniforms)	49,636
Net receivables	7,515

Canteen

We can report that the canteen made a profit of approximately \$8,020. Additional paid resources continued to be invested in the canteen during 2018 – this was necessary because of a lack of volunteer resources. Prices charged by the canteen have been adjusted to ensure that the cost of this resource can be covered.

The canteen has a healthy bank / SASIF account position of \$53,122. This allows us to comfortably cover capital items which could be required in the future.

OSHC

We can report that OSHC returned a loss of \$(23,755). This loss however, includes a one off capital cost of \$120,000 related to the replacement of the running track.

As at 31st December 2018, OSHC has \$440,387 in the bank / SASIF / building contingency accounts. Governing Council will discuss how these funds can be best utilised to benefit the school community.

2019 Year

The budget for 2019 is still a work in progress document and is not scheduled for Governing Council approval until later in term 1.

Acknowledgements

The Finance Committee has continued to benefit from the professional and thorough work performed by Cleo Colangelo in her role as Business Manager for the School. I am sure she will be as much of an asset to the incoming Treasurer, as she has been to me during the 2018 year.

I would also like to thank the members of the Finance Committee for their dedication and efforts throughout the year.

Thank you

Tony Butler
Convenor – Finance Committee

After School Sport Sub Committee Report 2018

Throughout 2018, the students at East Adelaide participated in a variety of sports. Terms 1 and 4 Summer sport saw us competing in Netball, Basketball and Cricket along with Soccer Skills for the reception to Year 2 cohort. Terms 2 and 3 Winter sport program included teams in the following sports: Basketball, Netball, Soccer, AFL and Volleyball. Our “Skills” program included Soccer, Basketball and Netball.

Our Summer and Winter presentation nights had us presenting trophies and medals to 540 students. This number does not take into account the approximately 75 students who attended AusKick in winter.

As a committee it was decided that the school move away from presenting individual trophies to each student for the sport they participated in, and instead move to a perpetual plaque concept, and to present a certificate and the brass plate to attach to their own plaque at the presentation nights. This will be introduced at the Winter sports presentation night at the end of Term 3 2019.

The committee was asked to investigate the idea of moving to Netball dresses for the Winter 2019 season. A survey was sent out to all netball families for their consultation and the overwhelming response was to proceed with changing the uniform with the parents to purchase the dresses for their children. The After School Sports Committee will purchase some emergency dresses as temporary loan dresses for those who start late, until their dresses are produced by the manufactures for them.

The After School Sports Policy and Procedure document was split into two independent documents. The policy document outlining the purpose and vision for the program and the Procedure document outlining the way the teams are selected and the role of the sports coordinator in determining how the program will run.

In consultation with the volunteer coaches, I have provided the teams with new equipment to assist with their training and game requirements, and have included training equipment to enhance the appeal for the players.

I would like to personally thank all of our volunteer coaches for all the time and effort they put in so that the students of East Adelaide have every opportunity to participate in sport to represent their school in. A big thank you also to the After School Sports Committee for their efforts, and for the support they have offered me to grow the programs and to instigate changes within those programs.

Craig Ward
After School Sports Coordinator

Education Sub Committee Report for 2018

During 2018 the Education Sub Committee:

- Provided feedback on the school SIP (Site Improvement Plan) and heard feedback from community reiterating that targets and action points were found to be comprehensive and measurable.
- Were part of the review and editing process of the school's Camp and Excursion Policy. The final version being shared through Governing Council and School Community – outlining that we guarantee a camp like experience for our students once across R-2, once across year 3-4 and once across year 5-7.
- Touched base with the school community late term 3, via a short online survey, regarding the new Homework Guidelines being implemented in 2018 school wide. The feedback was mostly positive, with teachers needing to continue to refine and build more consistency around communication to parents about homework on a regular basis, differentiating for all students and monitor that they are remaining within the time allocation. Teachers were informed of this feedback and again early 2019 with the goal of taking on this feedback. As a result, we have also included the year 5 cohort with access to See Saw online communication platform. They will be provided with training and set it up in Term 1 2019. Year 6/7 teachers and students, including year 6s in 5/6 class will learn how to use Office 365, which has gone state wide through the Department, moving away from Google Classroom. The aim is to build skillsets in online collaborative communication, learning and team work, preparing students for the future, including their high school years.
- Discussed the annual Parent Survey results, which gives us feedback about our school in a variety of areas. We generally gained positive responses with some constructive ideas to consider, like increasing effectiveness of communication and consultation with community, eg through poll on Konnective, online permission slips.

This sub-committee is always very productive and focused, made up of a great team of parents and staff. Thank you all for your efforts in 2018. Looking forward to seeing many of your faces return for 2019, plus some new people.

Belinda Robertson, Assistant Principal

Parents & Friends Committee Report 2018

The Parents and Friends Committee welcomed some new faces and fresh ideas in 2018.

The Committee raised \$10,508.64, less than previous years, however this does not reflect the significant support provided to the major fundraiser for 2018, the fair, which was not a Parents and Friends Committee event.

Annual events included the Mother's and Father's Day stalls, Father's day breakfast and the Family Movie Night, which are always well received and enjoyed by a great portion of the school community.

The Committee chose not to hold the Kytons Easter Fundraiser in 2018, because we felt that the fundraiser had declined in popularity in previous years due to the price of the items. We have decided that we will review other Easter fundraising options instead.

The Parents and Friends committee started a new fundraiser in 2018- the Crazy Camel fundraiser. This was well supported by teachers, who oversaw the art work and by families who enjoyed the opportunity to purchase their children's art on tea towels, note books, cards and more. We look forward to continuing this fundraiser in coming years and will adjust the timing in years where a fair is to be held during term 4.

The Committee is looking to returning to the Quiz Night as the major fundraiser for 2019 as quiz nights have previously been very popular with our families.

The focus for the Parents and Friends during 2019, in addition to our core goal of fundraising for the school, will continue to be on growing the committee and to encourage volunteering within the school community. We would love to have greater diversity within the Committee.

We have a number of new members who joined in 2018 and a few more who have expressed an interest in joining throughout the year. These new members are welcomed to the committee and we value their contribution and enthusiasm.

The Parents and Friends Committee is grateful to Leonie Robertson and Verity May for their ongoing practical and whole-hearted support of the Committee. We are very lucky to have such dedicated support from the school administration and leadership.

Canteen Sub Committee Report 2018

The Canteen Manager, Lisa Starkey, with the assistance of Diane McAlindon and a dedicated number of volunteers, have continued to work hard to deliver a quality service to the students of East Adelaide Community.

Some of the outcomes achieved throughout the 2018 year included:

- Changed the foam cups and plastic cutlery to 100% compostable items, which is a little more expensive but better for the environment.
- Reducing packaging where we can, while still maintaining high food safe practices (eg Anzac biscuits sold over the counter are handed to the student with tongs instead of using a paper bag)
- Catering for Sports Day and other special days.
- Continually working on ways to improve the canteen menu to meet the Right Bite healthy guidelines, which included surveying the school community and offering tastings at recess when introducing a new item. This included Dahl & Rice, Vegetarian Rice and the Hommus, which was well received by the students in 2019.
- First ever Soup Day was a hit with over 260 serves ordered. The soups were healthy with everything made on site, including our chicken stock.
- Promoting Fresh Fruit Friday during Summer. Students can buy a fruit kebab for 50 cents at recess and offering frozen fruit which has proven popular.
- Successfully applied for a Volunteers Grant, receiving \$500, using this to support and encourage volunteers in the canteen.
- Increasing advertising for new volunteers through the school newsletter, using first day morning tea with new parents, “Welcome Pack”, Konnective, Newsletter and through our Local Council.
- Continuing to improve the induction process for new volunteers.
- Stocktaking.
- Employed a paid worker for 2 x 4 hour shifts per week to support the work of the canteen and to ensure a quality service to the community is maintained.
- Meeting the budget with a small profit margin year to date.

Aims for 2019

- Increase and maintain our number of volunteers.
- Produce more healthy meals and baked goods made in the Canteen to help keep costs affordable to families.
- Purchase a new oven.
- Celebrate our multicultural community by offering different tastings of these foods to students.

Without the dedication of the small group of Volunteers and the staff, the above would be difficult to achieve. Sincere thanks to the dedicated Volunteers who support the canteen’s success. Also thank you to Governing Council and the Canteen Sub-committee for their ongoing support over the year.

Lisa Starkey
Canteen Manager

OSHC Sub Committee Report 2018

East Adelaide Out of School Hours Care is an important part of the school community and as such we currently provide care for over a third of the families that attend East Adelaide School. We operate as one of the largest OSHC's in South Australia. The success of our service is a credit to all involved and this can be observed through the happiness of the children, families and the dedication of staff.

Currently our maximum weekly maximum places are:

Before School Care:	90 children
After School Care:	160 children
Vacation Care:	90 children (excursion day)
	90 children (centre based day)

Below is the utilisation for 2018. These figures are based as an average amount for the year.

Jan Vac 2018	Mon	Tue	Wed	Thurs	Fri
	59	70	65	68	44
Term 1	Mon	Tue	Wed	Thurs	Fri
BSC	68	83	77	70	63
ASC	133	140	147	141	103
April Vac.	Mon	Tue	Wed	Thurs	Fri
	67	82	74	77	57
Term 2	Mon	Tue	Wed	Thurs	Fri
BSC	77	90	81	76	60
ASC	130	147	141	151	104
July Vac.	Mon	Tue	Wed	Thurs	Fri
	69	73	74	64	54
Term 3	Mon	Tue	Wed	Thurs	Fri
BSC	71	83	75	69	57
ASC	132	160	143	149	103
Oct Vac.	Mon	Tue	Wed	Thurs	Fri
	61	74	72	80	59
Term4	Mon	Tue	Wed	Thurs	Fri
BSC	64	84	73	65	53
ASC	129	153	138	131	96
Dec Vac	Mon	Tue	Wed	Thurs	Fri
	76	91	69	88	60

Advisory Committee

East Adelaide OSHC continues to be committed to critical reflection on current policies and ensuring they are up to date and reflect the services current practices in accordance with National Regulations. During 2018, educators, service leaders and committee members reviewed and updated the following service policies:

- Risk Assessment Policy
- Enrolment and Orientation Policy
- Nutrition Policy
- Grievance Policy
- Excursions Policy
- Incident, Injury and Illness Policy
- Child-Safe Environments Policy

The Advisory Committee also reviewed the current fee structure for the service toward the end of 2018. Governing Council subsequently approved an increase to the Before School Care fee from the current \$7 per session to \$9 per session, commencing January 2019.

OSHC Building Works

Throughout 2018, the service continued to place emphasis on ensuring that the OSHC building continues to a vibrant and welcoming place for families. 2019 saw the instillation of outdoor blinds under the OSHC veranda. This has allowed us to create an extra area for children to access during both extreme heat and wet weather. Furthermore, other additions to the building include a new electric oven in the kitchen and the instillation of bike racks for OSHC and Vacation Care children to store their bikes during our care.

Staffing

Our educators all bring individual ideas and backgrounds to the program, which in turn aids in producing a workable, creative and enjoyable place for children to attend and spend time with their friends. Each of the educators bring a range of qualifications, skills and experience that enhance our educator team. Educators work on learning stories and evaluate the program each day, to ensure our program remains child-focused and based purely around the children's needs and interests.

Across 2018, the service underwent changes in leadership. Ben Hepper resigned from his position as Director after two and a half years. The service thanks Ben for his ongoing hard work across his tenure and wishes him all the best for the future. Following the departure of Ben Hepper, Benjamin Goudie won the position of Director on a three-year tenure. Furthermore, the position of Assistant Director was advertised and won by Steve Clark on a three-year tenure. Steve brings extensive experience both as a former teacher and a former Assistant Director of OSHC. We look forward to what Steve can bring to the service over the coming years.

2018 has also brought about a change in educators over the service. The following educators have departed East Adelaide OSHC over the previous year:

- Hannah Pugliese
- Ed Allen
- Faye Darlington
- Lauren Chetcuci
- Carla Dubbioso

Over the past year, we have welcome many new educators to our service. Each and every one of them has brought experience and knowledge to the program and have become an integral part of the team at OSHC.

- Megan Piper
- Sarah Banders
- Steve Clark
- Victoria Plagakis
- Charan Kaur
- Jo Terry
- Henry Hazell
- Rachel Knighton
- Meg Connelly

The service continues to place emphasis on retaining educators at the service to ensure the turnover of staff remains low.

National Quality Framework (NQS)

We have been heavily focusing on the NQS, with the major focus being further development of the program for OSHC children. Educators have been involved in training and development surrounding learning stories and children with additional needs. We have developed teams within our OSHC program to focus on areas of the program and gather feedback/ provide opportunities for children's learning. The service will be assessed under the National Quality Framework early in 2019 and service leaders will continue to prepare educators for this assessment process.

Program

The program is a very valuable part of offering Out Of School Hours Care to families. Finding new and exciting things for children to do are always a challenge and we welcome suggestions from children and families. ASC/BSC and Vacation Care aims to provide school aged children with high quality care, which promotes their learning and development while recognising the importance of social interaction and recreation. We have been focussing on the NQF as a basis for our program. We have also been giving children a choice and focussing on what they want to do and see at OSHC.

Throughout 2018 we have placed an emphasis on documentation of children's learning in the program using the My Time, Our Place Learning Framework. We have implemented an app called See-Saw this year which allows photographs, learning stories, video/recordings of individual children to be placed on children's digital portfolio. Families have the opportunity to connect to their children's portfolios and keep track of what their children are engaging with throughout Out of Hours School Care. The Educational Leader of the program then uses this documentation to program based on children's needs and interests through a programming meeting.

The service continues to listen to children's ideas and suggestions for the program and continues to promote children having the opportunity to be active within the program. We have continued to run sporting programs throughout 2018, an example of which was a Hockey program run by a parent volunteer in Term 4. Children continue to respond positively to these sporting programs and will continue to be a part of our program across the coming year.

2018 Overview

- Service has increased fees for Before School Care from \$7 to \$9 per session
- Benjamin Goudie appointed Director on three-year tenure. Steve Clark appointed Assistant Director on three-year tenure.
- Continuing to implement National Quality Framework.
- Focus on behavior education and professional development surrounding this.
- Building a strong educator team environment.
- Continuing to strive for an ongoing sense of community between children, families and educators within the program.

Planning for 2019

- Continuous planning to accommodate the changing needs of the school and families.
- Planning for long-term building requirements for the OSHC building.
- Allowing educators in the program to undertake professional development.
- Educators to continue to place emphasis on the implementation of the My Time, Our Place Learning Framework for programming.
- Continuing focus on low-turnover of OSHC educators by ensuring educators provided with enjoyable work environment in which they feel part of a team.
- Continuing to build a strong community with families, children and educators in Out of Hours School Care
- Improving communication with both current and new families who engage with the service.
- Build connections with the community.
- Move toward online rostering and scheduling for educators within the service.

At East Adelaide OSHC we have a fantastic service and team which wouldn't be possible without the input of the following people:

- The dedication of the Advisory Committee that put in their own time and effort to provide fantastic ideas and feedback. The OSHC advisory committee has been very stable over the last few years with the regular parent members. I would like to thank all committee members.

- Our present staff team with their commitment to providing quality care and showing initiative within the program. Also for working really hard to develop relationships with the children and families.
- The school community and school Governing Council members who have supported OSHC and provided feedback to ensure the program keeps developing and growing.
- The school leadership team who provide us with support, recommendations and training opportunities to further our networking.

Out of School Hours Care is a highly valued and enjoyed part of the school community. We aim to continue providing the quality care and support for families and children. We encourage ideas for change and improvement and invite you to come to the 'House' and see what we have to offer.

Benjamin Goudie
Director

Steve Clark
Assistant Director

Asset and Landscape Committee Report 2018

Committee members: Fleur Bowden (Co-Chair), Megan Halliwell (Co-Chair), Richard Foster, Dan French, Nick Pannell, Sally Pfitzner, Margot Truman, Leonie Robertson (Staff), and Robina Coventry (Staff). There were also a number of staff members and parents who were available to consult with but unable to attend committee meetings. Meetings were held twice a term either on a Wednesday morning before school or in the evening by prior agreement.

2018 was a year of completing as well as initiating projects; resolving issues which were holding up progress on other work; and establishing a strategic and sustainable planning framework for the next 2-3 years. In addition to new development, several sites and outdoor elements were identified for scheduled maintenance and repair in 2019 to improve the usability by students and reduce the maintenance burden to ground staff; including Yard A and Yard B sand pit zones, and targeted replanting and irrigation repair to degraded garden beds.

Significantly, the major project of the amphitheatre in the NE corner of the school grounds was designed, and construction was completed in early 2019 prior to the start of Term 1, with students providing positive feedback. A 2019 consultation and design schedule was proposed for the underutilized NW corner (Third and Westminster Avenues) to expand the choice of outdoor play and educational opportunities for students and staff.

Projects:

- **Running track:** Synthetic running track installation (replacing failing rubber soft fall).
- **Amphitheatre:** Design and construction by Landscape Construction Services (LCS) completed early 2019. Planting to be completed by school at an appropriate time within first half of the year.
- **Fencing:** Black powder-coated chain-wire fencing to garden beds adjacent courts installed – to protect new plants and development of Butterfly Garden from stray balls and discourage cut-throughs across planted beds.
- **Outdoor Blackboards:** Design development through staff and student consultation of engagement blackboards between the Dawson Building and Cottage – serving as an outdoor classroom resource and creative play option. Installation: Term 1, 2019.
- **Interpretive Signage:** Delivery of feature logs for sustainability interpretive signage in Butterfly Garden – ongoing student engagement project.
- **Planting:** Working bee in Term 3 to replant garden beds along the western boundary of the Barry Messner Memorial Park with Dietes and Westringia plants. Dietes planting initially died off and damaged by ball play but now re-shooting well.
- **Irrigation 1:** Site-wide irrigation audit completed by committee members and staff in response to ongoing issues with pressure, coverage and workability. This review identified a need to engage an irrigation consultant to undertake a formal audit and provide strategic recommendations for achieving a more manageable and reliable network for ground staff, efficient use of water, ongoing plant health and capacity to accommodate future upgrades and extension of infrastructure. Anticipating consultant's report in Term 1.
- **Irrigation 2:** Upgrade to Yard B Turf by LCS (as an extension of their design and construct work of the adjoining amphitheatre) – addressing incompatibility between existing irrigation fittings and low water pressure, in order to improve coverage and turf resilience.
- **Bicycle and scooter racks:** Siting and installation of additional bicycle and scooter racks.
- Costing for repairs and repainting to timber fenestration on Heysen Building. Investigation of eligibility for heritage grants/subsidies.
- **Siteplan:** WAX landscape architects were engaged to update the previous graphics they created for the school's outdoor masterplan, to reflect the current status of the school for use as an accurate reference, promotion (eg website), and a base for planning projects.
- **Project scoping and budget planning for 2019:** Budget proposal submitted September 2018, identifying expenditure items for 2019 and earmarking for 2020.

- **Design:** 2019 Draft consultative design process schedule tabled for the development of the underutilized NW sector in parallel with a review of the school's outdoor masterplan. Costing by end of September 2019 to secure funding for anticipated construction in early 2020.