



EAST ADELAIDE SCHOOL EDUCATION SUB COMMITTEE ROLE STATEMENT

The East Adelaide School Education Committee is a sub-committee of the East Adelaide School Governing Council. This advisory group enables a forum to consult and make recommendations regarding educational aspects of school governance. The committee is formed at the beginning of a school year after the Governing Council AGM and elects a chairperson and secretary who are responsible for establishing the agenda in consultation with a leadership member before each meeting; and taking and distributing minutes.

Membership of the Education committee includes:

- The Principal or representative of the leadership team
- Curriculum Coordinator(s) / teaching Staff Representative
- A Governing Council Representative
- Parent volunteers

Meeting times:

The committee meets twice a term prior to Governing Council meetings, week 3 and 7, or to be decided upon by the members of the subcommittee at the first meeting. Length of meetings should not exceed 1 ½ hours.

The role of the subcommittee includes:

- Reporting to the Governing Council at each meeting
- Advising on and reviewing educational policies and procedures
- Discussing and providing feedback on Site Improvement Learning Plans and Strategic Directions
- Discussing and providing feedback on school data including NAPLAN and Opinion Surveys
- Identifying the needs of the community regarding teaching and learning, and then in consultation with leadership, organising parent information forums
- Involvement in PR for the school e.g. parent brochures, Virtual Tour