

EAST ADELAIDE SCHOOL

SAPSASA Policy and Procedures



Learning for Life

Our school values of
Respect, Responsibility, Relationships and Resilience
underpin our beliefs and actions to
inspire learners to be compassionate, creative and
engaged citizens for the future

November 2013

1. South Australian Primary Schools Amateur Sports Association (SAPSASA)

Sport has been recognised by the Department for Education and Child Development (DECD) as an integral part of the curriculum. SAPSASA is a member of School Sport Australia, the national school sport body. Primary school children aged 10 years and older are eligible to participate.

The aim of sport is to increase confidence, promote fitness, a healthy lifestyle and to develop a lifelong passion for physical activity and sport. Participation, developmental exercises and enjoyment are the intrinsic goals of competitive sport in primary schools. SAPSASA provides opportunities for students to demonstrate their ability and skills in sports, team building and 'being a good sport.'

2. EAST ADELAIDE SCHOOL (EAS) PROCEDURES

- East Adelaide School Sports Expectations and Agreement (Appendix A) to be understood and signed by players, coaches, parents/parents to enact the school values of Respect, Responsibility, Relationships and Resilience.
- East Adelaide School at District and State level sport involves responsible and ethical behaviour and fair selection of players to represent the school community.
- Students selected to participate will be supported with financial assistance as required.
- Promoting positive parent partnerships for active student participation in SAPSASA events.
- Volunteer parents/carers and adults who coach or manage students and organise practice sessions and games are required to have criminal screening from Department for Communities and Social Inclusion (DCSI) Unit.

3. SCHOOL SAPSASA COORDINATOR RESPONSIBILITIES

- Attend District meetings (or nominate a delegate) to ensure the school has access to all relevant information.
- Request expressions of interest from parents who may be willing to organise and coach teams for knockout competitions and trials.
- Provide criminal history screening information Department for volunteer parents/carers from Communities and Social Inclusion (DCSI) Unit. <http://www.decd.sa.gov.au/hrstaff/pages/default/criminalhistory/> Forms are available from the front office.
- Encourage volunteers to attend volunteer training sessions and maintain an updated register of eligible volunteers to coach or supervise students.
- Provide the opportunity for students involved in individual (non team) sports (eg golf) to have access to nomination forms.
- Lodge the official nomination form to SAPSASA for the Knock Out teams that will be entered which is signed off by the Principal.
- Distribute nomination forms to all eligible, interested students seeking information about whether the student is nominating for the knockout team, the State Carnivals or District Carnival and other information deemed necessary to support the trials.

- Advertise the SAPSASA events to students through processes such as: face to face contact, the school newsletter, webpage, notices and emails.
- Draw up a calendar of SAPSASA District events and distribute documentation to sports Coordinators, front office staff, students and parents.
- Ensure that all appropriate documentation is completed prior to events.
- Identify students who are eligible to compete in SAPSASA events at both a school and District level.
- Participation in Knock Out competitions will be determined on a needs basis.
- Put forward names of students to try out for District teams.
- Organise a teacher to maintain duty of care for students who are involved in a competition. A minimum of two parents should remain at the venue. Children should remain at the venue at all times.
- Identify coaches and team managers for each event.
- Determine cost of events based on registration and transport needs.
- Negotiate payment process with Finance Officer.
- Identify parents to transport students to events; allocate students to parent transporters; complete the appropriate documentation and lodge it with the front office.
- Inform coaches that individual students selected in teams receive as near as possible, equal playing time during competitions.
- Ensure that the nominated coaches are familiar with the school SAPSASA procedures and Sports Expectations and Agreement
- Inform the school of outcome of events, and of any related issues (eg. behaviour) upon return, or on the next school day.
- Should any of the issues raised above create a difficulty for parents, they will be encouraged to contact the Principal / Nominee for support / discussion.
- Negotiate with school staff to place the dates for SAPSASA knockout games on the whiteboard in the staffroom and on Staff Learnlink online Announcements.
- Send consent forms home to parents in relation to out of school competitions. These forms must contain consent for transportation in a private car if required and must be checked by Principal/ Deputy to ensure legal obligations are met.
- Provide information in relation to student's departure and arrival times for SAPSASA events to ensure that staff are clear about the duty of care arrangements.
- Encourage students to write a short report about the match for the school or student newsletter.
- An annual review of involvement will be conducted to make recommendations for the coming year.

4. COACHES / MANAGERS of SAPSASA TEAMS AND EVENTS

- Liaise with the school SAPSASA coordinator.
- Be familiar with the SAPSASA Sports Procedures.
- Obtain DCSI criminal history screening and attend Volunteer training sessions.
- Determine training times and inform parents and students.

- Make mutual arrangements with other schools in relation to venue and umpires for the games (the School SAPSASA coordinator can support with this.)
- Adhere to the policy stating that afternoon sport practices are cancelled if the estimated temperature in “The Advertiser” is 35 degrees or above.

5. DEFINITIONS

- **Knockout Team** - These are school based teams that play against other school teams until they are defeated. The selection process for selection of these teams is defined in this document.
- **State Carnivals** - Students participate in teams selected through District Trials. Schools are invited to send a given number of their highest ranking players to these trials. The District Teams compete against other District teams in a Carnival that runs for a week at various times through the year.
- SAPSASA’s State Carnival selection policy states that, “Selection should be based on ability with priority going to Year 7 students ahead of Year 6 students. However, it should be noted that Year 6 students could and should be selected before Year 7 students if, in the opinion of the selectors, they have more ability. Team sport selection will be limited to children in their 11th year or older. Year 5s who meet the age criteria can only be selected if there are insufficient suitable players in Year 7 or Year 6 and if the coordinator gives approval”.
- **District Carnivals** – Students participate as a member of an EAS team against other schools in the East District. District Carnivals include the Swimming Carnival and Athletics Carnival. Students eligible to participate are in their 10th – 13th years of age.

6. SELECTION AND PARTICIPATION IN SAPSASA KNOCKOUT DISTRICT/STATE TEAMS

- Students turning 10 in the calendar year may be used to fill school based teams in cases of insufficient numbers based on late withdrawal, illness or exceptional circumstances.
- Selection for Interstate Teams is open only to students who are 12 years old (or under) in the year of competition.
- All children who nominate for a sport must play sport for the school or a club, unless there are insufficient numbers. Selection will give preference to Year 7 students over Year 6 students where there is a similar level of ability. (ie. Year 6s must be clearly better players) Where students are of similar ability, team selection will give preference to students in the higher year level, participating in composite year competition (eg Yr 7 before Yr 6)
- Participation in SAPSASA events is subject to approval by the School Principal or delegate.
- If there is a high interest in a sport for a knockout team then trials will be organised by the SASASA Co-ordinator and or coach with a selection panel consisting of current coaches and a staff member from the school.
- The school trials should consist of sufficient selectors to ensure that the process is impartial. Trials should be structured to maximise the number of students who can participate.
- Where possible trials should take place out of school hours to avoid disruption to learning programs

- Teams must be selected prior to nomination based on an approved lead up training program as coordinated by the Deputy Principal, SAPSASA Coordinator and nominated coach. Students are required to attend training in order to be considered for selection. Coaches should keep records of selection details on each student considered for selection. Final team selection will be by independent school appointed committee.
- Deputy Principal and SAPSASA Coordinator are to ratify nominations prior to confirming selection.
- At District level, equal playing time must be given to players, including reserves, who compete in the SAPSASA team events.
- Students who gain representation in a State Sports team conducted by SAPSASA are to be acknowledged at School Assembly and/or in school newsletter.

7. DISTRICT CARNIVAL TRIALS SELECTION PROCESS

- Schools are notified by the District Secretary to forward nominations to designated district selectors.
- Nominations for District trials will be sought from students in their 10th – 13th year who are eligible to participate in District Carnivals.
- School coaches are approached for their recommendations. A list of recommended players is forwarded to the school's SAPSASA Coordinator by sport coaches.
- The SAPSASA Coordinator and Deputy Principal review the list.
- Students are informed of the potential for nomination.
- Where practical the aim will be to maximise the participation of as many students as possible in the District Carnivals.
- The school's SAPSASA coordinator will determine processes for the selection of students. This may involve a range of practice procedures.
- Students are notified they have been approved for nomination and informed of times and dates for selection trials.
- 7. Students attend trials.
- 8. School is informed of final selections by District Coordinator or coach.
- 9. Schools publicise and congratulate successful students.